Directors present: Karen Carraher, Dave DeJonge, Darla Iverson, Robin Madsen, Lawrence Mundy, Michele Nix, Mark Whelan

Directors unable to attend: Rhonda Covarrubias, Rob Dolphin

Guests: None

Nix called meeting to order at 2:35 pm CST.

Minutes:
DeJonge made a motion to approve the minutes of the April 4, 2019 Board Meeting. Madsen seconded the motion. The minutes were approved.

Treasurer’s financial update:
The financial reports for March 2019 and April 2019 were reviewed. The balance at the end of April 2019 is $328,676. Membership payments have been coming in. The second installment of $10,000 has been paid to Little America. The $18,000 check for the deposit for the Olympic Park event has been cashed.

Member communications/forum:
The Member’s Q&A section on the website will replace the email method that DeJonge has been handling. A few changes still need to be made. When this process goes live, members won’t receive anything until they subscribe to the forum. They will not have to do this every year. If an individual quits being a member, access to the forum will not be allowed. The rollout plan will include a newsletter article, information at the conference and a distribution of instructions. In the interim, DeJonge will continue to send the Q&A’s via email. The long-term goal is to eliminate the email process.

Quarterly Membership Calls – (subcommittee of Dolphin, Mundy, Nix, Whelan):
Mundy has reached out to Blake Rodgers at Deloitte to see if he would be interested in speaking on the next monthly call, shooting to have the call in early June. The call would have CPE credits available. Mundy will draft a communication piece about the call that DeJonge can send out to the membership. The subcommittee of the Board will be working to schedule other calls for the 3rd and 4th quarters of 2019, with the possible topics of the GASB new Standard on Lease Accounting and ASOP 51-Assessment and Disclosure of Pension Plan Risk.

Committee Updates:

a. Technology (Madsen) – The conference sponsors have all been added to the website.

b. Conference (Carraher) – The Conference Planning Committee will be meeting with Matt from Little American to work through questions. We will also be reviewing the contract for the Tuesday night event at the Olympic Park. A schedule has been drafted for the upcoming conference. It is a little lighter in CPE due to more breaks added to the schedule. The goal is to get the draft schedule posted to the website in early June. A draft of the
advanced flyer has been prepared and the target is to get it out in June. There was a recent retiree call and there was a lot of good feedback from the retirees. Assignments have been made to the retirees. There is a retiree sitting in on the speaker calls. There was a suggestion for some of the retirees to be a conduit for new conference attendees.

c. Onsite/Hospitality (Iverson) – The committee has been meeting monthly, with the most recent meeting being held on April 16. The Meals Sub-Committee has started working on menu items at Little America. Gail Keeler has joined the Signage Sub-Committee, with the retirement of Rick Scroggins. The contract with MTS Tracking has been signed at the same price as in the past few years. John Wicklund will not be attending the conference in October. Brian Fike and a retiree have joined the AV Sub-Committee.

d. Sponsorship – All but one of the sponsors have committed. Eleven agreements have been received and three payments have been made. Payments are due in by the end of June.

e. Speaker – Additional members have been added to the Sub-Committee. The key note will be about non-verbal communication. This presenter may do a general session and a breakout session. The Sub-Committee continues to meet to build tracks and sessions. Madsen requested that she be notified regarding which sponsors will not be speaking so that she can let them know.

f. Advocacy – Mundy reported that GASB is looking into making changes to GASB 34 that will change the requirement of the MD&A and other reporting requirements. Carraher reported that she has been appointed to the NASRA Board NASACT Committee.

g. Member Outreach – There is nothing new to report until June.

h. Social Media Outreach – Whelan reported that he will touch base with pension plan attorneys and actuaries regarding articles to post on P2F2’s social media. The social media focus is currently on the new website.

Future Conferences:
- 2020 – Philadelphia – Carraher will check on securing the offsite event. The Board Strategic Planning meeting is scheduled for January 30-31, 2020.
- 2021 - Denver – Nothing to update.

Other Business:
None

Adjournment:
Nix noted that the next meeting is scheduled for June 6, 2019.
Motion to adjourn – Madsen; second – Carraher
Nix adjourned the meeting at 3:05 pm CST.