



Public Pension Financial Forum
c/o Ohio Public Employees Retirement System
277 E. Town Street
Columbus, OH 43215
614-222-5601

P2F2 Board Meeting

Phone Conference Call

March 6, 2014 Minutes

Directors present: Beulah Auten, Michelle Camuglia, Karen Carraher, Rhonda Covarrubias, Dave DeJonge, Rob Dolphin, Karl Greve, Darla Iverson, Michele Nix

Directors unable to attend: n/a

Guests: none

President Dave DeJonge called the meeting to order at 1:34 pm (CST).

A motion was made by Carraher to approve the minutes from the December 12, 2013 Board meeting. Greve seconded. The motion passed.

Treasurer's Report – Camuglia reported that the balance in the P2F2 account as of February 28, 2014 is \$222,000. Financial reports will be forwarded after the meeting. This balance reflects travel costs and membership dues. The makeup of the \$222,000 includes approximately \$71,000 in checking, \$51,000 in savings and \$100,000 in a money market account.

There are some outstanding membership amounts. A few letters have already been sent out, but it appears a third collection letter will need to be sent out. Camuglia will send the list of fees that need to be collected and Nancy will send out the letters from the Treasurer or the President.

DeJonge mentioned that the hotel for the 2015 conference in San Diego needs a deposit of \$20,000 in August.

Conference Committee Update – Auten discussed the draft budget for the 2014 conference in Nashville.

The conference budget bottom-line is based upon no negotiations as of yet with the hotel for dinner, which will be at the hotel before the main event at the Grand Ole Opry on Tuesday night. It's best to have the dinner at the hotel so it's easier to gather people afterward to get to the Grand Ole Opry. At this point, the estimated dinner cost in the budget is \$55.00 per attendee, without negotiations.

Currently, the conference budget has a deficit. Discussion followed regarding options of how to make up the deficit. Among the options discussed were: increasing membership conference registration and/or increasing membership fees, adding two more sponsors, having members pay for their own dinners before the Tuesday night event, and having guests pay for the full cost of

their attendance at conference events. The consensus of the Board is to keep membership dues at the current cost of \$150 and increase the conference registration fee for the annual P2F2 conference by \$50. The new conference registration fee structure proposal is as follows: Early Bird Member - \$300, "Late" Member - \$375, Early Bird Non-Member - \$400, "Late" Non-Member - \$475. The conference budget will be firmed up before voting on the new conference fees.

Further discussion about the 2014 conference budget continued. The cost for sponsorship for the 2014 conference will remain at \$5,000. If we can get an additional sponsor, up to 10 total sponsors for the 2014 conference, there would be an additional \$5,000 to put towards the conference budget deficit. DeJonge talked to CEM Benchmarking about having them as a sponsor: they may be interested for the 2014 conference.

Guests should be charged 100% for their attendance at the evening events. A small portion of the membership dues could be applied to conference costs.

Need to determine: what is the right amount to have as a balance in the P2F2 account? Want to have a surplus but not too much.

Pre-conference session for the 2013 conference was a huge success. Overall feeling of the Board is that there should be one for the 2014 conference. There is plenty of content for this organization that could be covered in a pre-conference session. End of conference should continue to be mid-afternoon on Wednesday.

Grand Ole Opry – Covarrubias stated that the current cost in the budget for the show at the Grand Ole Opry is the price for premium seating and a backstage tour, to get the best experience. \$55 is the cost for the premium vs. \$25 for the regular seats. Opinion of group is to keep the premium seating. Auten stated that the event will be on Tuesday night, which is the only night they are open when the conference is going on. The show time is at 7:00 with the need to get there at 6:30. Sessions will need to end at 4:00 so attendees have time to eat and catch the bus to the "Main Event". Numbers of attendees may not be as high for this event given that it will be held on a Tuesday, and some attendees tend to fly out on Tuesday. Dinner on Monday night will be on your own.

2015 Conference-San Diego – DeJonge and Auten reported on the process of hotel selection in San Diego. A total of ten hotels bid and DeJonge narrowed the field to five. Auten did the site visits. Three were on the water and two were not. Auten narrowed the field to the three on the water, which she felt gave the best representation of San Diego. The three hotels left were the Hyatt Regency, the Wyndham and the Sheraton. The Hyatt was chosen as it seemed the best fit. Customer service from the Hyatt was spectacular, with seven people of the team meeting with her. The rate at the hotel will be \$169 per night, with free internet access in the rooms and meeting rooms.

DeJonge mentioned that there is a resort fee of \$19 per night, for access to the fitness facility, local phone calls, two bottles of water, free bike rental for 3 hours and a coupon booklet. There is the option of charging the \$19 to attendees who want these amenities or we could add \$5 to each night's room cost and charge a total of \$174 per night. The decision was made to add the \$5 fee to the nightly rate and charge \$174 per night.

For the Grand Event in San Diego, planning should start early. May get a better deal for booking something early and won't have to rush at making a decision. A couple of options that Auten mentioned were the USS Midway or SeaWorld. She will start looking into.

2016 Conference – P2F2 is partnering with Meeting Sites Resource (MSR) to search for a location for the 2016 conference. Location options were discussed and the Board narrowed the destination options to four places: Philadelphia, Florida, Washington DC and Charleston, SC. Look at the week of October 20 and October 27. Compare price to first week of November.

January Strategic Planning Meeting Minutes - The minutes were approved, with Carraher making the motion and Camuglia seconding.

Strategic Planning –

Strategic planning document – Carraher is the chair and she will send something to DeJonge and Greve.

Mission and Vision statements – Nothing to report yet. Dolphin is the chair with Camuglia and Nix on the committee.

Pool of Retirees – Carraher is the chair with Covarrubias, Greve and Iverson on the committee. Carraher will contact some of the retirees.

Membership Survey – Covarrubias sent out a draft survey after receiving some questions from a few of the board members. Please review and get back to her with comments regarding the length, questions asked, etc. A few comments were made regarding some of the questions: add contact information for name of potential members, add at the end of the survey the option of putting the name of the system and individual filling out the survey, remind members about the monthly GASB phone calls, ask members if they'd like to volunteer on any committees in the future. After the survey has been revised, Covarrubias will send to Nancy Mikola to have it sent out.

Best Ways to Share Information – Iverson is the chair, with Camuglia, Greve and Nix on the committee. According to Greve, there are about 54 members on the email list for the GASB calls and about 30 members on the call. The purpose of this committee is to get rid of any redundancy of efforts. A software called Constant Contact, which costs about \$13 a month, can make emails look very professional and pictures can be added. DeJonge will send an example. P2F2 could control who is added (the individual needs permission to be added), but the individual can leave the email list if they want. Might be a possibility to control emails going out.

Board member Michele Nix joined the meeting at 2:30 pm (CST).

Conference Committee – The Board made the decision that there should be two conference committees. One for the current conference planning and one for future conference planning. Auten is the chair of the newly created Future Conference Committee and other members of the committee are Covarrubias, DeJonge, Dolphin and Iverson.

Membership Committee – Per Camuglia, a letter has been approved by DeJonge to go out to non-member systems. The list of non-members is being updated. 140 letters were sent in early October. If any of the Board has any information about anyone wanting to join, send that information to Camuglia. The application will be updated to include additional member information.

Education Committee – Carraher – no update. Members DeJonge and Dolphin.

Website Committee – The website needs updating. Things that could be added at this point are the resolution letter, a summary of the strategic planning meeting, updated board members.

Financial Advocacy-GASB Committee – Greve is working with Mikola to make sure that all of those on the email list for the GASB phone calls are members. The phone calls are going well and getting larger. There are many emails going back and forth on GASB questions and answers. Lacking someone from CalSTRS, someone will try to contact the CFO at CalSTRS.

One of the white papers that will be issued soon is about the issue of census data. The Colorado PERA CPA's and state auditors feel that the employer auditors will have to do more work in auditing the employer data that comes into the pension systems from the employers.

There will be two new exposure drafts this spring, one on Fair Value and one on OPEB. Looking for volunteers to work on.

Old Business – Greve sent out the resolution GFOA passed on 2/28/13 in which they asked GASB for a delay of the implementation of GASB 68 due to audit issues. The audit community hasn't finalized the audit issues for cost-sharing and for agent plans yet, these are due out in March and April, which will be too late.

The Board decided that a resolution for the delay in implementation of GASB from the P2F2 president should be written and sent to GASB, citing the issues pension systems will have with the timing of the implementation date of GASB 68. P2F2 wants to be recognized as the leader on these types of issues. Pension systems are spending so much time trying to understand GASB 67 and the implications for pension systems, and there is a lot of work to do to get employers ready. Delayed implementation of GASB 68 would help to give more time to educate the employers. At the last GASB phone call, the group thought that delaying GASB 68 was a good idea. DeJonge and Greve will work on the letter and the rest of the Board can comment.

Greve stated that Colorado PERA has the script completed for two webinars, just haven't gotten them recorded yet.

Financial Advocacy-Other Committee – The Blue Ribbon Panel of the Society of Actuaries released its recommendations in its Report on Public Pension Funding.

By-Laws – Nix sent out a new copy this morning. Changes to the By-Laws were discussed. Nix will make some additional changes after the Board's discussion and will send out a new copy once the changes have been made.

Nominating Committee – Committee members include Auten, Covarrubias, Greve, Nix and Iverson.

Searchable Database – Roll Call – Camuglia will chair and Auten and Iverson will serve on the committee. Members will be asked to update information on the new application and the information can be entered into an excel spreadsheet and populated. When members respond for the conference they will be asked to update their information.

Finance Committee - Camuglia chairs this committee and Auten, Carraher, Covarrubias, Phil Burkholder from CalSTRS and Vince Prendergast from Texas Co and District Retirement System serve on the committee.

Newsletter – Greve will work on once he has the strategic plan.

There being no further business, the meeting was adjourned at 3:30 (CST).