



Public Pension Financial Forum
c/o Ohio Public Employees Retirement System
277 E. Town Street
Columbus, OH 43215
614-222-5601

P2F2 Board Meeting October 5, 2017 Minutes

Directors present: Michelle Camuglia, Karen Carraher, Rhonda Covarrubias, Karl Greve, Darla Iverson, Robin Madsen, Michele Nix

Directors unable to attend: Dave DeJonge, Rob Dolphin

Guests: None

Carraher called the meeting to order at 1:30 CST.

Treasurer's Report/Finance Committee – Carraher will update the conference budget. Carraher will present the P2F2 finance information at the Tuesday Lunch/Business meeting, as Covarrubias will be leaving the conference on Tuesday morning. OPERS will complete the September financials; Covarrubias will work with OPERS to put together the PowerPoint for the meeting.

2017 Conference (Albuquerque) –

- **Hospitality Committee (DI)** – Goodie bag items have all been ordered and have shipping instructions. Patti Brammer at OPERS is working on the newsletters that will be distributed each day at the conference. Evaluation forms have been completed and will be printed at OPERS. Scanners have been assigned for each session. Brammer will provide the registration list to Covarrubias, Jim Riebe and Beulah Auten. They will scrub the list to make the scanning and CPE tracking go smoothly. MTS will print the badges and ship them with the scanners to Albuquerque. Brammer will print two attendee lists for the attendee bags, one alphabetical by last name and one by system. Iverson is working on signs for the hallway and will have the specifics sent to Kinkos for printing. Rick Scroggins will pick them up there. Just a few conference specifics still need finalization.
- **Speaker Committee (KC)** – All of the speakers are lined up and all but four presentations have been received.
- **Sponsor Committee (MN)** – Sponsors are set. A few payments are still due for extra sponsor guests. Vince Prendergast researched prize options for the Tour-de-Sponsor drawing. Some of these items included tours and restaurants in Savannah and a current popular gadget. A total of \$500 is budgeted. The decision was made to get a gift card to the Apple Store for \$400 for someone to get an Apple Watch and two \$50 certificates for a tour or restaurant in Savannah. Covarrubias will create the two \$50 certificates.
- **Conference Budget (KC)** – Carraher will update the conference budget.

Strategic Planning Follow-up Activities –

- **Website/Technology Committee** – As per a decision made at the Strategic Meeting in August in Salt Lake City, Jenny Starr and Carraher will purchase QuickBooks to use for the P2F2 financials. Madsen updated the Board on the contract with Timberlake Association Management Software. There was a call with the committee volunteers. She has received feedback from Casey Fink, who will help with the transition to the software but will then be done in his roll with P2F2. The Technology Committee will meet during the Monday lunch at the 2017 Conference. The transition to Timberlake will begin the second week of November.

- **Presidency** – Dolphin would like to defer his Presidency term for a year, due to work demands. Greve has agreed to serve a one-year term as President that would end at the October 2018 conference in Savannah. Nix made a motion to have Karl Greve serve as the President for a one-year term that ends in October 2018. The motion was seconded by Covarrubias. The motion passed. Dolphin will become the President in October 2018 for a two-year term.

Old Business – None

New Business – None

Adjournment

A motion to adjourn was made by Madsen and seconded by Greve. There being no further business, Carraher adjourned the meeting.