



Public Pension Financial Forum
c/o Ohio Public Employees Retirement System
277 E. Town Street
Columbus, OH 43215
614-222-5601

P2F2 Board Meeting
Conference Call
October 2, 2014 Minutes

Directors present: Michelle Camuglia, Karen Carraher, Rhonda Covarrubias, Dave DeJonge, Rob Dolphin, Karl Greve, Darla Iverson, Michele Nix

Directors unable to attend: Beulah Auten

Guests: None

President DeJonge called the meeting to order at 1:35 PM (CST).

A motion was made by Carraher to approve the minutes from the September 11, 2014, Board meeting. Greve seconded. The motion passed.

Treasurer's Report/Finance Committee

- Camuglia reported that at the end of August, there was a balance of \$305,000. This balance will be reduced as conference expenses are paid. She will prepare a financial Power Point presentation for the conference business meeting on Tuesday.

Conference Committee

- **Nashville 2014** – Covarrubias reported that the On-Sight Committee met on Wednesday, October 1. There is one more meeting scheduled in two weeks. Kudos to Linda Ghazarian, Nancy Mikola, Charlene Powell and Kim Morrow for all of the fantastic work to keep us on track with conference tasks.
 - Hope to finalize counts soon. Counts were sent to the Opry last Friday. P2F2 got 260 tickets for that event, very few are still available. Currently there are 203 registrants and approximately 47 sponsors/speakers.
 - Working on getting transportation finalized for those staying at Loews. There are approximately 70 people staying at Loews. Looking at a shuttle service that can transport 15-20 at a time, rather than bus service. Possibly a few cycles daily in the morning and a few in the afternoon. There will also be shuttle service from Loews directly to the Opry. Buses will stagger transportation between the Sheraton and the Opry; trip will take approximately 30-45 minutes. Plan to have signage or individuals helping to direct people to the correct bus.
 - Announce on Monday morning which Board members are staying at the Loews, for those at Loews who might have questions.
 - Opry tickets won't be handed out with registration packets, there will be a voucher created that attendees can turn in to get their actual ticket.

- There is a call scheduled with the hotel representative on Tuesday to walk through set up of the rooms. With higher attendance and increased sponsorship, the ballroom and sponsors area will be tighter than initially thought.
- Hotel subsidy – Covarrubias will contact Linda Ghazarian to get an estimate of the total cost of the hotel subsidization.
- Speakers are all lined up, with a few last minute changes. Changes are being relayed to Auten’s group to be updated in the brochure.
- Sponsors will be introduced at the beginning of Monday morning. During roll call, they will be able to give more information regarding themselves and their company.
- DeJonge will create a Power Point using the sponsors’ logos so the slides will roll while attendees are coming in before the general session.

Strategic Plan

- **Strategic Plan Document** – The Board walked through a Strategic Plan activities document, which included a list of activities, timelines, responsible individuals and team members. Carraher will introduce the plan at the conference and also ask for volunteers for the various committees. Then the plan will be posted on the P2F2 website.
- **Roll Call** – The Board discussed the information requested for the Roll Call and whether it is appropriate to post on the website for members to see. May have to seek permission from the system before posting. Additional discussion included how to update this information and how often. The Board would like to see this information in a searchable database.
- **CPE Ticket Scanning** – Covarrubias will be researching and doing a Return on Investment regarding using a more automated ticket scanning process. There may be apps or UPC scanning processes to look at. DeJonge mentioned that the Minnesota GFOA held a conference last week and had put together a phone app for the conference.
- **Mission and Vision** – The committee is working on more clear and concise versions of the mission and vision statements and core values. Hope to have ready to present to attendees at the conference business meeting on Tuesday.

Future Conferences

- **San Diego 2015** – No update.
- **Orlando 2016** – Hotel has not been determined yet. Carraher suggested that we pause from the 2016 planning until after current conference is over. Need to know what total costs are. Membership and attendees has grown a lot this past year. Growth of the organization would be a good strategic meeting topic: What is our planned growth and how to plan?
- **By-Laws** – By-Laws have already been approved by the Board. Copies of the By-Laws will be provided to attendees in conference materials.
- **Financial Advocacy Committee** – DeJonge and Greve both received an email from Michelle Czerkawski at GASB regarding P2F2 participating on a GASB Pension Resource Group. There is an October 14 conference call scheduled. At last month’s GASB Open Forum call, the hot topic was census data. Carraher and Greve reported on their testimony on OPEB. There were many questions on delaying. Highlighted from P2F2’s letter to them was “sensitivity analysis” and the need for nine different runs on actuarial information. The feeling was that there will just be modifications made to the statement. Greve will send out an email to see if any organizations wish to comment on the Total Comprehensive Implementation Guide.

- **Nominating Committee** – There will need to be a reelection at the business meeting on Tuesday at the conference. Individuals from the Board rolling off this year are Carraher, Covarrubias and Camuglia. They will let Nix know if they plan to re-up. Next year, Board members scheduled to roll off are Greve, DeJonge and Nix. Encourage those members who are active on committees, if interested, to be on the Board. By-Laws state that the Board must elect officers within 30 days of the election.

Old Business (none)

New Business (none)

The next two Board meetings are scheduled for Monday, October 27, 2014 after the sessions are over at 5:15, and again on Wednesday, October 29 after the sessions are over at 3:20.

Adjournment

There being no further business, President DeJonge adjourned the meeting at 2:40 pm (CST).