



Public Pension Financial Forum  
c/o Ohio Public Employees Retirement System  
277 E. Town Street  
Columbus, OH 43215  
614-222-5601

P2F2 Board Meeting  
**May 7, 2015 Minutes**

*Directors present:* Karen Carraher, Rhonda Covarrubias, Dave DeJonge, Rob Dolphin, Karl Greve, Darla Iverson, Michele Nix

*Directors unable to attend:* Beulah Auten, Michelle Camuglia

*Guests:* None

President DeJonge called the meeting to order at 1:30 CST.

A motion was made by Carraher to approve the minutes from the April 16, 2015 Board meeting. Greve seconded. The motion passed.

The minutes from the March 9-10, 2015 needs a change to the year for the effective date of new conference registration amounts. The change was made. A motion was made by Carraher to approve the minutes from the March 9-10, 2015 Strategic Planning meeting. Nix seconded. The motion passed.

**2015 San Diego Conference -**

- **On-Site Committee** - Covarrubias was not at the last on-site committee meeting. There is another on-site committee meeting on May 20, 2015.
- **Speakers Committee** – Carraher reported that the speaker committee is on track. There is another meeting in a few weeks. Hope to have an agenda on May 31. Topics being discussed for a preconference session include: GASB 72, basic investment type education, and auditing implementation. Actuarial 101 and 201 will be a session. GASB is lined up and Reggie Butler will be back again this year. Leigh Snell will do an update session.
- **Sponsors** – Nix reported that there are 10 or 11 sponsors lined up. The second wave of contact and billings will be sent out to them soon.
- **Meals** – Iverson reported that there is a meal committee meeting next week.

**2016 Charleston Hotel** – DeJonge hasn't heard from the conference hotel since April 17. Contract negotiations will begin soon.

**Strategic Planning Follow-up –**

- **Web Committee - GroundWork Group** – Casey sent an email to Nix, DeJonge and Mikola this morning, which DeJonge passed on to the Board. Nix will follow-up with GWG regarding their services. Carraher noted that if nothing is in place with them for the upcoming conference, we will need to go another direction with on-line registrations and payments.
- **Strategic Plan update** – Carraher will update.
- **Mission/Vision posting to P2F2 website** – Nix reported that this has been completed.
- **Post-its from Strategic Planning** – Carraher has shared these with the Board.
- **Sponsor letter out** – Nix reported that this has been completed.
- **MSR contacted** – DeJonge reported that everything has been finalized with MSR. There is no further relationship.

- **Speakers Committee** – Carraher will reconvene with the goal to get brochure out by May 31.
- **Videos** – Carraher reported that she needs to review the majority of the videos before they are ready to be posted. One is ready to be posted and Nix will post onto the P2F2 website.
- **2015 Conference Rates/Breakfast** – Rates are finalized. Auten absent from meeting - no update on breakfast.
- **Website Links** – Nix reported that she is in the middle of writing the page for the links for sponsors, NCTR, etc.
- **Non-Conference budget** – Camuglia absent from meeting - no update.
- **Strategic Planning minutes** – Approved at this meeting.
- **Accreditation Certificates** – Dolphin reported that he has done some research and would like some help. DeJonge and Iverson volunteered to assist.
- **Nominating Committee** – The most help needed is with advocacy. Look at the leadership on committees and limit to one year on each committee.
- **Newsletter** – DeJonge updated Greve about the addition of Patti Brammer from OPERS on the newsletter committee.
- **Searchable data base** – Camuglia absent from meeting - no update.
- **Membership Committee** - Camuglia absent from meeting - no update.
- **2015 P2F2 Committee listings** – DeJonge had updated and sent to the P2F2 Board.
- **California Outreach** – Nothing to update.
- **Electronic CPE**
- **Electronic CPE** – Covarrubias reported on options for tracking CPEs. P2F2 could man the conference or a company called MTS Tracking Inc. could be on-site at the conference. There would be a cost difference. P2F2 could provide the attendee list and conference schedule ahead of time and then bar codes could be loaded on attendee badges. If P2F2 mans, there would need to be two people at each session to scan. What if we lose or break a scanner and have no backup? There will need to be a self-reporting plan in place, and documentation if audited. If they come on site, they provide more security and download scanners after each session. When Covarrubias receives cost estimates, she will forward to the Board.

**Financial Advocacy Committee** – Greve updated the Board. The next call has been set up. The letter to GASB regarding the definition of covered payroll hasn't been done yet. DeJonge will contact Leigh Snell to start the process of a joint letter from P2F2 and NCTR. Dolphin will help with this letter. The AICPA response seems to have some mixed messages: they haven't changed their opinion but seem to give auditors some leeway.

**Newsletter** - Greve has gotten the input for the next newsletter and hopes to get the newsletter put together in the next few days. DeJonge will send in the president's letter.

**Old Business** - none

**New Business** – none

The next meeting is on June 4, 2015 at 1:30 CST.

### **Adjournment**

There being no further business, President DeJonge adjourned the meeting at 2:14 CST.