



Public Pension Financial Forum
c/o Ohio Public Employees Retirement System
277 E. Town Street
Columbus, OH 43215
614-222-5601

P2F2 Board Meeting
June 2, 2016 Minutes

Directors present: Beulah Auten, Michelle Camuglia, Karen Carraher, Rhonda Covarrubias, Dave DeJonge, Rob Dolphin, Karl Greve, Darla Iverson, Michele Nix

Directors unable to attend: none

Guests: none

Carraher called the meeting to order at 1:32 PM (CST).

A motion was made by DeJonge to approve the May 5, 2016 Board meeting minutes. Covarrubias seconded the motion. The motion passed.

Treasurer's Report/Finance Committee –

- Financial reports as of May 31, 2016 show a balance of \$322,281.63, consisting of balances in checking, savings and three CDs. Revenues received in May include 2016 membership dues and \$35,000 in sponsorship payments. Expenses paid in May include deposits for the two 2016 Conference evening events and one speaker deposit.

2016 Charleston Conference Committee reports –

- **Hospitality Committee** – Contracts have been signed with the caterers for each of the events and the two deposits have been made. The snacks, beverages and lunches provided by the Embassy Suites during the conference are almost finalized. The Goodie Bag Sub-Committee continues to make good progress in deciding on goodie bag items. Signage information has been sent to our two South Carolina liaisons. A contract has been signed with MTS Tracking for electronic CPE and attendance tracking at the Conference. Badges will be printed from reports downloaded from the registration list after standardization. The badges have space limitations, so the decision was made to only include the Conference Theme, city and year, attendees name and the system they are from. The four laptops needed at the Conference will be provided by the Minnesota systems. Speaker PowerPoint presentations are due to Mikola by August 30. She will work with Wicklund and Rekow to get the presentations loaded onto the laptops and sent to Charleston. Four Charleston Couriers have been distributed thus far. Nancy Mikola has put together a working spreadsheet to facilitate topics for upcoming editions. The next Charleston Courier conference call is scheduled for June 3. Insurance is required for the Yorktown event. Auten and Riebe are working on getting this done. The next Hospitality Committee conference call is scheduled for June 21.
- **Speaker Committee** – This Committee is on hiatus until the speaker write-ups are being worked on.
- **Sponsor Committee** – Fifteen sponsors have committed for the 2016 Conference, five have not. The Committee is in negotiations with two of the five. A request will be sent this week to additional possible sponsors.
- **Conference Budget** – There have been no significant changes to the conference budget. If any updates are needed, let Carraher know so the change can be made. The busing budget may need to be changed once busing is finalized.

- **On-line Registration** – Twenty-eight registrations have been processed through the on-line registration. One issue mentioned is if a guest is attending with a member and the member can't use the corporate credit card for the guest to register, there isn't a way to get back in the system to register the guest with a personal credit card. Mikola will address this with the vendor of the system.

2017 Conference –

- DeJonge, Carraher, Covarrubias and Mikola will be making a site visit to Albuquerque, NM the last week of June. Five hotels and possible venue sites will be visited.

2018 Conference –

- Art Hewig compiled a spreadsheet of potential conference sites and hotels for the 2018 Conference. The list included a number of cities and hotels within those cities, with varying dates. A few of the hotels on the list have asked to be released from their proposal. The Board decided to focus on Conference dates of October 21-24, 2018, in potential sites of the Swan and Dolphin Hotel and the Hilton Orlando Lake Buena Vista in Orland, FL, Amelia Island Plantation in Northern Florida, the Crowne Plaza in Ashville, NC and the Hyatt Regency in Savannah, GA. DeJonge and Hewig will work together on getting bids from these sites.

2019 Conference –The dates for the 2019 Conference will be October 27-30, 2019. The bids received earlier from the two Denver hotels were for different dates. Rebids will need to be done. DeJonge and Hewig will work together to get new bids from Denver hotels.

Strategic Planning –In addition to the strategic planning meeting scheduled for the day after the conference in October, Carraher and Mikola will send out dates for two conference calls in July with the focus of two topics of strategic planning, IT direction and administrative support.

Financial Advocacy – Greve reported that there are approximately 30 members on the monthly phone calls, with good feedback from the members on the calls. Someone from GASB was on the last call answering questions about GASB 72. Someone from the Institutional Limited Partners Association (ILPA) will be on the call.

Newsletter – In the next few weeks, Greve will be working on the regular newsletter. Email topic ideas to Greve.

Old Business – None

New Business – None

The next scheduled meeting is Thursday, July 7, at 1:30 CST. Additional dates for 2016 are: August 4, September 1 and October 6, 2016.

Adjournment –

Camuglia moved that the meeting be adjourned. Greve seconded. The meeting was adjourned at 2:15 PM (CST).