



Public Pension Financial Forum
c/o Ohio Public Employees Retirement System
277 E. Town Street
Columbus, OH 43215
614-222-5601

P2F2 Board Meeting
July 7, 2016 Minutes

Directors present: Beulah Auten, Karen Carraher, Dave DeJonge, Karl Greve, Darla Iverson,

Directors unable to attend: Michelle Camuglia, Rhonda Covarrubias, Rob Dolphin, Michele Nix

Guests: none

Carraher called the meeting to order at 1:32 PM (CST).

A motion was made by DeJonge to approve the June 2, 2016 Board meeting minutes. Greve seconded the motion. The motion passed.

Treasurer's Report/Finance Committee –

- Financial reports as of June 30, 2016 show a balance of \$334,296.60, consisting of balances in checking, savings and three CDs.

2016 Charleston Conference Committee reports –

- **Hospitality Committee** – As of Thursday, July 7, there are 77 attendees registered. Of the 77 registered, 69 are members and 8 are non-members. There are 44 registered for the GASB 72 pre-conference session and 9 for the actuarial pre-conference session. Eighty percent of the hotel rooms are booked. Hotel rooms for Wednesday, October 26, are totally booked, and are now going for \$250 that night. DeJonge has requested more rooms on the front end of the conference at the Embassy Suites and will contact the Hyatt Place for overflow rooms. Mikola will work with the designer at OPERS on the design of the brochure and the signage and will send the signage to Nichols and Graham to have printed in South Carolina. The latest Charleston Courier was sent to members on June 24, 2016. Draft conference and session evaluation forms have been created and sent to Iverson and Mikola for review. Iverson is working with Heather Austin to coordinate busing transportation during the conference. As a part of the contract with Embassy Suites in Albuquerque, P2F2 will get a \$500 value gift. The \$500 will be split into prizes that can be used at the 2017 conference in Albuquerque, including a \$250 hot air balloon ride and various size spa gifts. At the Charleston Conference, attendees who visit all of the sponsors and have all the sponsors stamp a card can enter a drawing for these gifts.
- **Speaker Committee** – This Committee is working on the formal brochure and speaker objectives. They have the first speaker idea for the 2017 conference. Auten and Mikola discussed getting a draft of the brochure, without the speaker bios, ready for review. Having the brochure ready for review in July would be ideal.
- **Sponsor Committee** – There are currently between 16-18 sponsors.
- **Conference Budget** – There have been no changes to the conference budget. If any updates are needed, let Carraher know what revisions need to be made. The busing budget may need to be adjusted once busing is finalized.

2017 Conference –

- Art Hewig, DeJonge, Carraher, Covarrubias and Mikola made a site visit to Albuquerque, NM, to evaluate five hotels and possible venue sites for the 2017 conference. A contract was signed

with the Embassy Suites for October 22-October 25, 2017. P2F2 will be the only conference at The Embassy Suites, which has 30,000 square feet of meeting room space and 261 hotel rooms. P2F2 contracted for 250 of the 261 rooms. Shuttles to Old Town and Nob Hill are included in the hotel contract. A preliminary agreement was reached with the Anderson-Abruzzo Albuquerque International Balloon Museum for the Sunday night event. An agreement was signed with the Albuquerque Museum of Art and History for the Tuesday night event. The same caterer will be used for both evening events, with a possibility of a discount.

2018 Conference –

- Hewig will be doing a site visit in Savannah, GA, in July to visit The Hyatt Regency hotel and possible venue sites for the two evening events for the 2018 Conference. The dates for the 2018 Conference are October 21-October 24, 2018.

2019 Conference –

- The dates for the 2019 Conference will be October 27-30, 2019. The Denver hotels are full at that time. Possible locations have been narrowed down to Salt Lake City, UT, Austin, TX and Tucson, AZ. DeJonge will inform Hewig of the three locations.

Strategic Planning – Suggested dates for upcoming 2-hour strategic planning meetings were discussed. The topic of the first strategic planning meeting in July will be computer issues. The topic of the second strategic planning meeting, which will be held in August, will be administrative support. GoToMeeting will be used for the meetings.

Financial Advocacy – Lorelei Graye from Conifer Financial Services was on the June call to discuss the Institutional Limited Partners Association (ILPA) transparency project and template. The Board discussed how to provide support for the ILPA template. Carraher, DeJonge, Dolphin and Carraher will discuss how to have P2F2 endorse the template. Future calls will be set up, with someone from the outside on every other call. Having an actuary on the call to talk about OPEB is a possible future topic.

Newsletter – Greve will soon be sending a draft newsletter for review.

Old Business – None

New Business – In-house pension systems' actuaries are considering starting a group similar to P2F2. The Board discussed the possibility of adding an actuarial track to the P2F2 conferences in 2017 and 2018. However, it was discovered that the dates of the upcoming P2F2 conferences are the same dates as the Conference of Consulting Actuaries annual meeting.

The next scheduled meeting is Thursday, August 4, at 1:30 CST. Additional dates for 2016 are: September 1 and October 6, 2016.

Adjournment –

DeJonge moved that the meeting be adjourned. Greve seconded. The meeting was adjourned at 2:15 PM (CST).