



Public Pension Financial Forum
c/o Ohio Public Employees Retirement System
277 E. Town Street
Columbus, OH 43215
614-222-5601

P2F2 Board Meeting
April 5, 2018 Minutes (approved)

Directors present: Karen Carraher, Rhonda Covarrubias, Dave DeJonge, Rob Dolphin, Karl Greve, Lawrence Mundy, Michele Nix

Directors unable to attend: Darla Iverson, Robin Madsen

Guests: None

Greve called the meeting to order at 2:40 CST.

Minutes – Minutes from the January 30, 2018 meeting were approved (motion – Nix; seconded – Carraher; abstain – DeJonge and Mundy). Minutes from the March 1, 2018 meeting were approved (motion – DeJonge; seconded – Nix).

Treasurer's Report/Finance Committee –Carraher provided financial reports for October, November and December 2017. P2F2 had a balance of \$352,384.73 as of 12/31/2017, with net income for the year of \$25,511.28.

Per Carraher, the Quick Books set-up is almost complete (receipts are all in; have almost completed the checks). Carraher will send out budget for 2018 conference next week.

Technology Plans – Madsen not on call; no update provided.

Future Conferences:

- **2018 – Savannah** – Per Carraher, the first Speakers Committee meeting was held last week. Committee is thinking about making a change from last year: for Wednesday, try to finish a little earlier and provide a box lunch to take into the “lunch-time” session (no break for lunch). This will allow us to get CPE hours in. Committee is still determining Pre-conference session – cybersecurity has been brought up. Plan to finalize agenda by June.
The 2017 conference prize winner is not able to accept the prize (Apple watch). Board made a motion to give an equivalent amount to a charity of her choice (motion – Covarrubias; seconded – Dolphin; motion passed).
Need theme for the conference.
Carraher is continuing to work with Kristin (event planner) for the Tuesday evening event. We are saving some money by having the Sunday welcome reception in the hotel. Board agreed to leave all rates the same for another year, including the sponsor rate.
Carraher noted that we used retirees at our conference last year; the board agreed that we get great value from their assistance and will continue to utilize them again this year (registration desk coordinator; sponsor assistant; brochure; etc.). Carraher noted that she has an upcoming call with the retiree group.
- **2019 – Salt Lake** – Dolphin needs to touch base with his contact in Salt Lake regarding the Tuesday event. The hotel deposit has been made.

- **2020 - TBD** – Possibly Philadelphia. Art Hewig has issued RFP; received responses from 3 hotels. Subcommittee brought recommendation of DoubleTree by Hilton as the conference hotel, to the board. Carraher will send some dates out for possible site visit.
- **2021 - Denver** – Greve will start looking into possible evening event venues. Hotel deposit has been made.

Quarterly Membership Calls –

- **1st quarter call** – Madsen conducted call and discussed GFOA’s Budget Award; had small glitch with the call-in info. Covarrubias will reach out to see how many attended the call.
- **2nd quarter call** – Dolphin will manage this call.
- **3rd quarter call** – Mundy will manage this call.

Advocacy – Invitation to Comment – Comprehensive revenue and expense recognition model

Greve participated on GASB phone call; noted that doesn’t affect pensions. Board agreed that P2F2 would not comment on this ITC.

Board member search – Greve noted that several positions expire in 2018 (DeJonge, Greve, Nix). The nominating committee (Carraher and Covarrubias) will begin work in this area.

Strategic Planning Meeting – Board discussed that these strategic planning sessions are very productive. Greve suggested that perhaps the board meet in the city of the next year’s conference; gives all board members ability to see hotel for upcoming conference and other outstanding logistics can possibly be addressed during that visit as well. Board will possibly consider next strategic planning meeting for Salt Lake in January 2019.

Membership Drive – DeJonge sent request out to membership for assistance; 18 people responded that they would help. They plan to contact 71 different systems (many smaller city systems).

Retiree usage – Carraher noted that meeting is upcoming; will share list of possible duties and see if retirees will agree to help.

Administrative Support update – Per Carraher, all billing was done out of QuickBooks this past month. Will touch base with Madsen, as we want all registration to be done via website.

Other Business – Greve and Dolphin will be unavailable for the May meeting; DeJonge agreed to run the meeting. Greve noted that newsletter was completed and would be sent out in the next few days.

Adjournment

There being no further business, Carraher made motion to adjourn the meeting; seconded by DeJonge. Greve adjourned the meeting at 3:36 pm CST.